# **Privacy Policy**

This privacy policy sets out how **School and Sports Wea**r uses and protects any information that you give us when you use this website.

We are committed to ensuring that your privacy is protected. Should you provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

**School and Sports Wea**r may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes.

#### What we collect

We may collect the following information if you submit it through our 'contact us' form or other website forms:

- name
- email address
- phone number
- Whatever question you ask us from the contact form

When you purchase products online from **School and Sports Wea**r we may collect the following personal data about you:

- name
- postal address
- email address
- phone number
- order notes
- ip address

For purchases made online we do not use your data for any purposes other than to ship to the address provided and for internal record keeping.

Your payments are processed by STRIPE and all data stored by STRIPE is subject to STRIPE data protection policy.

For refunds, we can only refund via the same payment method used to make the original purchase.

## What we do with the information we gather:

We use this information to understand your needs and provide you with a better service, and for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.

#### Personal information and Third Parties.

We will not sell, distribute, or lease your personal information to third parties unless we have your express permission, or are required by law to do so.

### Security

We are committed to ensuring that your information is secure. To prevent unauthorised access or disclosure, we have put in place suitable physical, electronic, and managerial procedures to safeguard and secure the information we collect online. None of your personal information is stored on the website itself.

### **Cookies Policy**

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

## Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

#### **Further Information**

Any further information required on our Privacy Policy may be had by contacting us in the following way:

By e-mail – help@schoolandsportswear.ie

## **Updates to this policy**

Our privacy policy was last amended in Dec 2024. Please check this page regularly to find out any updates to the policy.

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